

BUCKLAND ST MARY PARISH COUNCIL
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Tel: 01460 495107
Chairman: Councillor Keith Every
Parish Clerk: Mrs S Coombe

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Public Session

A member of the public asked about the progress of planning application 23/00059/FUL & asked for clarification that it is still live on the Somerset Council website. Cllr Wale explained about the new planning process & said the application is ongoing & therefore awaiting decision.

The Minutes

Minutes of the Parish Council Meeting of Buckland St Mary Parish Council held at The Village Hall Thursday 4th May 2023 when the following business was conducted.

Members Present

Councillors K Every (Chair), I Farmer (Vice Chair), L Marshall, R Barton, A Rich & D Spencer (late attendee).

In Attendance

Clerk, Mrs S Coombe, Councillor Wale, & 3 members of the public

2023/19 To receive apologies for non-attendance

Apologies received from Cllr Kenton. Cllr Spencer informed the clerk that due to Parents Evening she would be late in attendance.

2023/20 To receive declarations of interest

No Declarations of interest were received

2023/21 To receive & approve the Minutes of the last Parish Council meeting on the 6th April 2023

Minutes were received & approved by all councillors.

2023/22 Matters arising from the minutes

The clerk reported that she is yet to receive a reply from Hastoe regarding the houses at Rookery Rise.

2023/23 Report from Somerset Councillor's

Councillor Wale reiterated about the progress with the planning process & local councils now having the power to ask for an application to go to a public hearing if they object however if this is the case a parish representative must then attend the meeting in person. The first meeting of the new council being sometime in June & probably in Yeovil. Cllr Wale shared the SCC Economic & Community Infrastructure – Highways document for Environmental Maintenance, Verge Maintenance Sheet for 2023. A & B roads (including junction visibility splays & sight lines) will get 2 Cuts & C & unclassified roads (including junction visibility splays & sight lines) will get 1 cut. Our parish consists mostly of C & unclassified & will be cut between 5th June 2023 & 30th July 2023. Local Community Network meetings are now being planned for some time in June where a representative from each Parish will need to attend.

2023/24 Finance

Councillors received a copy of the bank reconciliation & approved the following expenses for payments:

SW Joinery	£1000.00	Purchase 2 Noticeboards
BSM Village Hall	£31.60	Hall Hire
Heartbeat Trust	£162.00	Defib Annual Support Cost
S Coombe	£426.20	Clerks May Salary & Expenses
HMRC	£74.80	PAYE May
Rapid Print	£55.00	Coronation Flyers/Posters

2023/25 Annual Governance & Accountability Return 2022/2023

The following was approved & signed where necessary:

- (i) Section 1 - Annual Governance Statement Approved & Signed
- (ii) Section 2 – Accounting Statements Approved & Signed
- (iii) Certificate of Exemption Approved & Signed

Cllr Spencer joined the meeting.

2023/26 King Charles III Coronation Plan – 6 May 2023

Plans were made for setting up at 6pm on Friday 5th May 2023 however a wet weather plan was put in place for setting up the village hall for Coronation Day. The clerk to organise artwork from the school & deliver to the village hall after school on Friday. The Chair thanked everyone for their help putting up the bunting in the village. The evening celebrations are all in hand with approx 170 people currently having reserved food. Clerk was reminded to organise the float for the bar.

2023/27 Website

Cllr Spencer spoke to Yarty Gardening Club & they wish to be involved with the website as do the Village Hall. The website continues to be an ongoing work in progress.

2023/28 CBO

Otterford have expressed an interest in being involved in a form of the previous CBO. Clerk to email to find out if there is any money to come back to the PC from the old CBO & Neil Wells re moving forward with this.

2023/29 Fixed Asset Register

All councillors approved the Fixed Asset Register which was duly signed by the Chair & the Clerk/RFO.

2023/30 Planning Policy

Cllr Wale said he would look to clear the policy document through a planning officer at Somerset South.

Action: Clerk to place as an agenda item for the next meeting.

2023/31 Correspondence

All correspondence circulated via email.

2023/32 Parish Matters for report

Cllr Barton said that the Lord Lieutenants office had asked for photos of Coronation Celebrations from around the county for keeping in the archives & asked people to bear this in mind.

Cllr Rich reported that the Village Hall has been painted & they are looking to sort the WIFI issue & register for exemption on business rates.

Cllr Every asked if the drain clearance issues had been reported to Somerset Council. The clerk stated that she had reported them all via the website.

The clerk reported that Cllr Shaylor had wrote to the Chairman of the Parish Council resigning from the Parish Council effective 3rd May 2023. A Casual Vacancy Notice has been posted on the website & noticeboards & the returning officer will contact the clerk after 24th May to inform if an election needs to be held or the council can proceed to co-opt a Cllr.

2023/33

There being no further business the meeting closed at 8.53pm. Date for next meeting is Thursday 1st June 2023.

K Every - Chair
1st June 2023

S Coombe – Clerk