

BUCKLAND ST MARY PARISH COUNCIL
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Chairman: Councillor Keith Every
Parish Clerk: Mrs S Coombe

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Public Session – Nothing to report

The Minutes

Minutes of the Parish Council Meeting of Buckland St Mary Parish Council held at The Village Hall Thursday 5th January 2023 when the following business was conducted.

Members Present

Councillors K Every (Chair), I Farmer (Vice Chair), L Marshall, R Barton D Spencer, A Rich & D Shaylor

In Attendance

Clerk, Mrs S Coombe, District Councillor Wale & 2 members of the public

2022/72 To receive apologies for non-attendance

Apologies were received from District Councillor Kenton

2022/73 To receive declarations of interest

No declarations of interests were received

2022/74 To receive & approve the Minutes of the last Parish Council meeting on the 3rd November 2022

Minutes received & approved by all Cllr's

2022/75 Matters arising from the minutes

A query was made regarding the increase of costings for the art project since approval, Cllr Shaylor to relay to Jolyon Chesworth for comment. Clerk to resend link to Cllr Barton regarding Somerset Emergency Community Contact.

2022/76 Reports from County/District Councillors

Cllr Wale gave the following report: County/Unitary council is progressing through many meetings, so not currently able to report on it. Everything coming to fruition at the end of the month & Vesting day is 1st April 2023. It is believed that there will be a Planning committee for each of the current district areas. Everything else is still to be decided, waste is already county wide as is housing. Boards of directors to be in position imminently in order for them to form their teams. Planning at SSDC is struggling with the phosphate problem but are slowly moving forward with applications.

2022/77 Reports from Avon & Somerset Constabulary

Police report for incidents reported during December 2022 in Buckland St Mary Parish Council area. There have been 13 incidents of which 9 were road related, 3 were suspicious incidents and 1 related to a dog bite. We are always aware of rural thefts generally including farming machinery and tools at this time of year. We are also urging homeowners to maintain security in relation to heating oil tanks, especially as fuel prices are still high at this time and will be for the foreseeable future. We also urge our communities to report anything suspicious via 101/Online if it has previously happened or 999 if the incident is in progress. If a vehicle is involved capturing the registration number is of great help to us, however if this is not possible the make, colour and direction if travel is always of great help to us. We are also aware of new "scams" attempting to con money out of people, especially the elderly and vulnerable. No one from a genuine organisation will ask for passwords or pin numbers, so please don't divulge any personal information over the phone or via online platforms. If you need to contact us you can call, text or email us using Alan – 07889 658570 or 4585@avonandsomerset.police.uk Gareth – 07889 659252 or 8506@avonandsomerset.police.uk or use our contact page on the Avon and Somerset Police website.

Your local Neighbourhood Policing Team based at Chard Police Station is Neighbourhood Sergeant 4784 FLINT, Neighbourhood Constable 4585 Alan HOLLICK, PCSO Supervisor 7861 Caroline MATTHEWS and PCSO 8506 Gareth ALLINGTON.

2022/78 Finance

Councillors approved the following expenses for payment, Webskein £99.00, Clerks Salary & Expenses (January) £481.80 & HMRC Paye (January) £25.60.

The clerk has submitted a VAT refund for the period 1 April 2020 – 31 March 2022 for £294.33.

The clerk also reported that the application for Internet Banking is still ongoing & that PKF Littlejohn LLP have again been appointed as External Auditors for the period 2022-23 through to 2026-27.

Councillors approved the draft budget compiled by the clerk & agreed to hold the precept for the forthcoming financial year at £9000, the same as the current year.

Cllrs discussed where money could be spent in the village & decided to investigate hiring someone in order to maintain the drains within the village as there is an ongoing issue with them becoming blocked & causing flooding, it was thought this would be better than paying for the council to come out & do the work. Clerk to contact the council with regards this. There was also discussion regarding the footpaths in the village & making them a little more user friendly for people visiting the village.

2022/79 Website

Cllr Spencer has got together with Dan Bohea to discuss the new website. Dan has made a start & will continue with this. The Chair thanked him for his help. Place on agenda for the next meeting for update.

2022/80 Community/Neighbourhood Plan

After discussion it was decided that now is not the right time to start this process with the imminent formation of the unitary council. Cllr Shaylor to continue investigating it.

2022/81 Vanished Lives

Cllr Barton gave an update regarding the changeover of administrator rights for this website after the passing of Jon Mayled.

2022/82 Civility & Respect Pledge

All Cllr's agreed to sign up to the Civility & Respect Pledge.

2022/83 King Charles III Coronation Plan – 6 May 2023

It was still agreed to have some form of celebration at the village hall. Cllr's to look into a bring & share Tea Party with a band/disco for the evening. Clerk to investigate a Commemorative Coin for the children. Place on the agenda for the next meeting for update.

2022/84 Correspondence

All correspondence circulated via email.

2022/85 Parish Matters for report

Cllr Marshall gave an update re the issues with the 99 Bus & has been given the details of John Perrot, a contact within Somerset County Council for follow up

Cllr Marshall also commented about the cross on the top of the Stone fountain being covered in Ivy. Cllr Spencer said that her husband had trimmed it whilst taking down the Christmas lights.

Cllr Shaylor spoke about ongoing communications between Cllr's & the clerk & stated that there needs to be more clarity regarding matters that no longer need attention. There was also a request regarding letters written on behalf of the parish council by the clerk to be sent to all Cllr's for approval. Matter to be placed on agenda for the next meeting.

The Chair thanked Councillors Marshall and Spencer for all their hard work regarding the village christmas lights & Cllr Spencers husband for organising the Christmas tree. In return the Chair was thanked for the ringing of the church bells during the switch on. The village looked very festive.

2022/86

There being no further business the meeting closed at 2126. Date for next meeting is Thursday 2nd February 2023.

**K Every - Chair
5th January 2023**

S Coombe – Clerk

Appendix 1

Buckland St Mary Budget 2022/23

	Budget 2022/2023	Apr - Sept Actual	Oct ***** Forecasted	Nov ***** Final	Dec	Jan	Feb	Mar	Total 2022/2023	Variance	Draft Budget 2023/2024
Payroll (Inc Exp)	£5,000.00	£1,790.79	£374.21	£720.40	£507.40	£507.40	£507.40	£507.40	£4,915.00	£85.00	£6,150.00
Insurance	£380.00	£349.36	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£349.36	£30.64	£385.00
BSP PCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
S137 Spend	£600.00	£0.00	£0.00	£0.00	£0.00	£600.00	£0.00	£0.00	£600.00	£0.00	£600.00
Subscriptions	£400.00	£290.75	£53.00	£0.00	£0.00	£0.00	£0.00	£0.00	£343.75	£56.25	£400.00
Training	£0.00	£346.00	£0.00	£25.00	£0.00	£0.00	£0.00	£0.00	£371.00	-£371.00	£400.00
Village Hall Hire	£100.00	£79.79	£0.00	£30.80	£40.00	£0.00	£0.00	£40.00	£190.59	-£90.59	£180.00
Audit Fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Int Audit Fee	£35.00	£53.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£53.75	-£18.75	£60.00
Postage Etc	£40.00	£18.12	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£18.12	£21.88	£40.00
Elections	£500.00	£244.07	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£244.07	£255.93	£0.00
Sundry Exp	£1,000.00	£3,033.25	-£1,281.11	£20.00	£216.94	£0.00	£0.00	£0.00	£1,989.08	-£989.08	£1,500.00
Clerks Gratuity	£150.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£150.00	£150.00
Asset Repairs	£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£500.00
Allotments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CBO News	£30.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£30.00	£30.00
CBO Bus	£0.00	£0.00	£0.00	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Web site	£350.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£350.00	£350.00
	£9,585.00	£6,205.88	-£853.90	£896.20	£764.34	£1,107.40	£507.40	£547.40	£9,074.72	£510.28	£10,745.00

