

BUCKLAND ST MARY PARISH COUNCIL

6 Englands Way, Chard, Somerset, TA20 1EF

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Tel: 01460 495107

Chairman: Councillor Keith Every

Parish Clerk: Mrs S Coombe

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk would enable a full response where appropriate to be given.

Thursday 28th December 2023

To all members of Buckland St Mary Parish Council:

You are summoned to a Meeting of Buckland St Mary Parish Council to be held in Buckland St Mary Village Hall on Thursday 4th January 2024 at 8.00pm when the following business will be conducted.

Yours faithfully

S J Coombe

S J Coombe

On commencement of the meeting: Questions & comments from members of the public (limited to 10 minutes in total)

Members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) are allowed to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Buckland St Mary Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

- 1 **To receive apologies for non-attendance**
- 2 **To receive declarations of interest**
- 3 **To approve the Minutes of the last Parish Council meeting on the 2nd November 2023.**
- 4 **Matters arising from the minutes.**
- 5 **Reports from Somerset Councillors & Avon and Somerset Constabulary.**
- 6 **Planning**

(i)

Application No.	23/02982/HOU
Applicant	T & M Eyre
Proposal	Alterations & extension to existing dwelling to include demolition of existing conservatory & erection of new single storey extension to north & east elevations & amendments external appearance of the dwelling & amendments to access.
Location	Hornbeam House, Blackwater Road, Buckland St Mary, Chard, TA20 3LE

7 Finance

i) Approve the following payments:

Home Bargains – Envelopes	£5.94
Argos – Laptop	£379.00
Melchior Online Ltd – Domain Name	£99.00
BSM Village Hall – Nov Meeting	£15.80
J Farmer - Poppy Wreath	£20.00
Virus Software (Split Musbury PC)	£26.50
Clerks Pay - December	£380.80
Clerks Expenses – December	£45.40
HMRC PAYE – December	£74.80
Clerks Pay - January	£380.80 – Subject to increase after discussion at Agenda item 15.
Clerks Expenses – January	£45.40
HMRC PAYE – January	£74.80 – Subject to increase after discussion at Agenda item 15.

ii) Confirm Precept Bid 2024/2025 for submission.

8 Housing Survey

9 Website

10 New CBO

11 Confirm 2024/2025 Meeting Dates

12 Correspondence

13 Parish Matters for report

14 Date for next meeting – 1st February 2024

15 Confidential Session – Exclusion of the Press & Public

Clerks salary – in accordance with Nalc Local Government Services Pay Agreement 2023.

To resolve that under Section 1, paragraph 2 of The Public Bodies (admission to Meetings) Act 1960, the press & public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Note: The Parish Clerk records the meeting for the purpose of producing accurate Minutes.