

BUCKLAND ST MARY PARISH COUNCIL

6 Englands Way, Chard, Somerset, TA20 1EF

E mail: clerk@bucklandstmarypc.gov.uk

Tel: 01460 495107

Chairman: Councillor Neal Parsons

Parish Clerk: Mrs S Coombe

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk would enable a full response where appropriate to be given.

Friday 2nd August 2024

To all members of Buckland St Mary Parish Council:

You are summoned to a Meeting of Buckland St Mary Parish Council to be held in Buckland St Mary Village Hall on Thursday 8th August 2024 at 8.00pm when the following business will be conducted.

Yours faithfully

S J Coombe

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On commencement of the meeting: Questions & comments from members of the public (limited to 10 minutes in total)

Members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) are allowed to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Buckland St Mary Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

1 To receive apologies for non-attendance

2 To receive declarations of interest

3 To approve the Minutes of the last Parish Council meeting on the 13th June 2024

4 Matters arising from the minutes

5 Reports from Somerset Councillors

6 Finance

(i)	Approve the following payments:	MJP Bookkeeping – Internal Audit	£51.00
		BSM Village Hall Hire – Jun 24	£15.80
		Clerks Pay – Jun 24	£424.94
		Clerks Expenses – Jun 24	£45.40
		HMRC PAYE – Jun 24	£61.00
		Clerks Pay – Jul 24	£424.94
		Clerks Expenses – Jul 24	£45.40
		HMRC PAYE – Jul 24	£61.00
		Clerks Pay – Aug 24	£424.94
		Clerks Expenses – Aug 24	£45.40
		HMRC PAYE – Aug 24	£61.00

(ii) Approve Bank Reconciliation & Budget vs Actual Spend for Q1 of 2024/2025

(iii) VAT Refund 2023/2024

8 Correspondence

10 Parish Matters for report

11 Date for next meeting Parish Council Meeting – 5th September 2024

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Note: The Parish Clerk records the meeting for the purpose of producing accurate Minutes.