

BUCKLAND ST MARY PARISH COUNCIL
6 Englands Way, Chard, Somerset, TA20 1EF
E mail: clerk@bucklandstmarypc.gov.uk
Tel: 01460 495107
Chairman: Councillor Neal Parsons
Parish Clerk: Mrs S Coombe

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk would enable a full response where appropriate to be given.

Saturday 29th March 2025

To all members of Buckland St Mary Parish Council:

You are summoned to a Meeting of Buckland St Mary Parish Council to be held in Buckland St Mary Village Hall on Thursday 3rd April 2025 at 8.00pm when the following business will be conducted.

Yours faithfully

SJ Coombe

S J Coombe

On commencement of the meeting: Questions & comments from members of the public (limited to 10 minutes in total)

Members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) are allowed to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Buckland St Mary Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

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- 1 To receive apologies for non-attendance**
 - 2 To receive declarations of interest**
 - 3 To approve the Minutes of the last Parish Council meeting on the 3rd February 2025**
 - 4 Matters arising from the minutes**
 - 5 Reports from Somerset Councillors**
 - 6 The Somerset Council (South) – (Buckland St Mary No 1) 2025 Tree Preservation Order**
This is issued as an informative only.

7 Planning

(i)

Application No.	25/00510/HOU
Applicant	Mr Mark Tilley
Proposal	Installation of 2 Dormer Windows, changing existing dormer windows from render to lead, changing all windows from timber & UPC to cream alluminium , changing a UPVC window to a timber door with timber & removal of 2 velux roof lights (Part retrospective application)
Location	Little Hill Farm, Little Hill, BSM, Chard, Somerset, TA20 3SS

8 Finance

(i) Approve the following payments:

Village Hall Hire 72 – March	£15.60
Clerks Pay – April 2025	£425.02
Clerks Expenses – April 2025	£45.40
HMRC PAYE – April 2025	£61.00

(ii) 4th Quarter spend to Budget

(iii) Bank Reconciliation

(iv) Agree Allotment & Grazing Annual Rent

9 Parish Matters for report

10 Date for next meeting Parish Council Meeting – 1st May 2025 – Annual Parish Council Meeting starts at 7.30pm followed immediately by the Ordinary Meeting

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Note: The Parish Clerk records the meeting for the purpose of producing accurate Minutes.